

How to Pack Blood Lab Tubes for Shipping

Packing labs for shipping is an important part of your job. It's important that the labs drawn are shipped quickly and carefully. Follow the five easy steps and it will save you time, your company money, and the patient from another needle poke.

1.0.0 Place lab tubes in Ziploc bag.

1.1.0 Put gloves on. Warning: Blood samples can carry diseases. Be sure and wear gloves whenever handling blood.



1.2.0 Take all the lab tubes out of the fridge in the lab room. You may have anywhere from 5 to 200 tubes with different colored tops like the tube shown in Figure 1.



Figure 1

1.3.0 Place all the tubes in Ziploc bags.

1.3.1 Fill each bag 2/3 full and seal the bag.

2.0.0 Select the box. See figure 2.

2.1.0 Boxes are found above the centrifuge on the shelves. Select a box twice the size of the bags of lab tubes. Use two boxes if you need to.



Figure 2

3.0.0 Fill the box.

3.1.0 Place one cold pack from the ice compartment of the fridge into the bottom of the box. See Figure 3.



Figure 3

https://www.masune.com/Supply/Product.asp?Leaf_Id=29390#

3.2.0 Place one square of Styrofoam on top of the ice. See figure 4.



Figure 4

<http://www.closedcellfoams.com/polyethylene.html>

3.3.0 Place the bags of lab tubes on top of the Styrofoam.

3.4.0 Put another square of Styrofoam on top of the bags of lab tubes. See figure 4.

3.5.0 Place another cold pack on top of the 2nd square of Styrofoam. See figure 3.

4.0.0 Sealing the box. You are almost finished. The box should be full but not over filled. If you misjudged the amount of lab tubes, you can choose a larger box and follow the same order of instructions.

4.1.0 Fold the top of the box down over the last cold pack.

4.2.0 Tape with packing tape.

4.2.1 Packing tape with a dispenser is found in the drawer below the centrifuge. Be careful because the tape dispenser has a sharp cutting edge.



4.2.2 Attach the tape beginning halfway down the side of the box, across the top and half way down the other side sealing the box closed.

4.3.0 Attach a pre-printed label also found in the drawer below the centrifuge.

You have completed packing the blood lab tubes for shipping. Your attention to all the details insures quick and accurate results for you patients.

Passive Sentences 7%

Flesch-Kincaid 5.9